

**Minutes of the General Assembly
of the International Stream Parents Association (ISPA)
held on April 7, 1999**

Date: 7 April 1999, 20:30 hrs.
Venue: Grootprofijt Multifunctioneel Centrum, Oegstgeest
Invitees: all parents of the International Stream of the Elckerlyc Montessori School, Leiderdorp (invitations by means of the school notice board and by electronic mail, when address known)

- 1) **Welcome and introduction:** The ISPA Secretary (P. Silvestrin) and Treasurer (G. Gatti) welcomed all participants. The Agenda was agreed with no modifications. The Secretary briefly recalled the short history of the ISPA since its foundation in 1997 and its transformation into a 'vereniging' in April 1998. The objectives of ISPA, as expressed in the notary act of foundation and reflected in the Rules (see item (3) below) were also recalled:
- "to offer information and provide assistance, when necessary, to the IS parents, taking into account the special needs of IS families;
 - to organise or assist in the organisation of activities in support of the children, the parents and the school, such as bus services, fund-raising events, etc.;
 - to facilitate the integration process of the IS by enhancing the communication between parents and the school."

All IS parents are eligible to be members of ISPA. The registration is automatic for the parents of children using the ISPA bus service and is based on a simple notification of interest (application forms are available) for the other parents. A brief discussion about possible means to improve the interaction with the school Board took place. The ISPA Secretary and Treasurer recalled that this aspect was positively discussed with the school board in a dedicated meeting on 18 May 1998, but subsequently it was not followed-up.

- 2) **Financial Report:** The Treasurer presented the Financial Report for the year 1998. A copy is attached. The budget relates to the bus service run by the ISPA and to a few minor administrative costs. The result for the period April 1998 – April 1999 is positive (+539.26 fl.), which will be useful to cope with small fluctuations in the number of children using the bus service. The Treasurer presented a very detailed analysis of the costs of the bus service, which made it clear how time-consuming the accountancy work with the current approach is, mainly because of the need to cope with varying numbers of children in a non-uniform way (some travelling every day, others some days only), the bus being reserved only on a term by term basis. So far, the situation could be reasonably managed, thanks also to the flexibility shown by the bus company (Brouwer's Tour). For this reason the Treasurer proposed to take for the next school year a slightly more risky approach in order to reduce the accountancy effort, namely to book the bus for the entire year. The proposal was accepted. The financial report was approved and appreciation expressed for the Treasurer's effort.

- 3) **Rules and Regulations:** The Secretary distributed the proposed ISPA Rules and Regulations (draft 3) and, after briefly addressing the main concepts behind the proposal, invited all participants to provide their comments. The proposal to consider the draft as accepted (as Issue 1) in case no major comments were received within two weeks was endorsed by all participants (a posteriori note: no comments have been received as of 8 May 1999). It was also proposed to forward the Rules and Regulations to the school Medezeggenschapsraad (MR) for information, which was accepted (a copy has been sent to the MR chairman, Mr. P. Van Gessel, on 10 May 1999).
- 4) **Renewal of Committee Members:** The Secretary recalled how all the Committee positions foreseen in the ISPA foundation as well as in the Rules and Regulations are open for democratic renewal. The position of President became vacant following the departure of Mr. E. Binot. All participants were invited to propose candidatures for the three Committee positions. Mr. F. Feliciani was proposed as the new President and unanimously elected. In the absence of other volunteers for these positions, the incumbent Secretary and Treasurer will remain until the next General Assembly.
- 5) **Future Activities:** It was proposed to use the existing ISPA Internet Home Page (at <http://www.xs4all.nl/~ggatti/ISPA/ISPA.htm>) to provide access to educational links. Proposals should be addressed to G. Gatti. The possibility to include the school in the ESA Multimedia initiative for (British) primary schools was also mentioned.

The meeting was closed at 22:30 hrs.

ISPA FINANCIAL REPORT @ 11 May 1999

G. Gatti, Treasurer

	April.98~July 98	Aug.98-Dec98	Jan.99-mar.99	Apr.99~Jul.99	Aug.99~Jul.00
TOTALS					
<i>Income</i>					
Bus registration fees	920	250	100	0	50
Bus fees initial	62493.3	19702	19168	15153.3	0
Bus fee later	1591.5	772.5	246	0	0
Donations	0	0	0	0	0
Account interests	96.22	24.38	31.85	30.38	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Total income	9572.61	20748.88	19545.85	15183.68	50
<i>Expenses</i>					
Bus company payments	52761.5	20272.5	18936.9	5119.8	0
Notary payment	479	0	0	0	0
Kamer van Koophandel payments	147.92	60.23	69.69	0	0
Unpaid registration	60	50	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Total expenses	53448.42	20382.73	19006.59	5119.8	0
Profit/Loss @ date	11652.6	366.15	539.26	10063.88	50